

# Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: January 8, 2013

Reference No.: 4.10  
Action

From: BIMLA G. RHINEHART  
Executive Director

Subject: **TRADE CORRIDORS IMPROVEMENT FUND (TCIF) – PROJECT BASELINE  
AGREEMENT RESOLUTION TCIF-P-1213-41**

## **ISSUE:**

Should the Commission approve the TCIF Project Baseline Agreement for the TCIF Project 91: *Route 101 Improvements Project* submitted in accordance with the Commission's TCIF Guidelines and establish this agreement as the baseline for project delivery monitoring?

## **RECOMMENDATION:**

Commission staff recommends that the Commission approve the TCIF Project Baseline Agreement for TCIF Project 91: *Route 101 Improvements Project* in accordance with the Commission's TCIF Guidelines and establish this agreement as the baseline for project delivery monitoring.

## **BACKGROUND:**

In accordance with Commission's TCIF Guidelines, the sponsoring agency for the TCIF Project 91: *Route 101 Improvements Project* has provided an executed Project Baseline Agreement to the Commission. Commission staff has reviewed the Project Baseline Agreement and has determined that it sets forth the proposed project scope, measurable expected performance benefits, delivery schedule, and project budget and funding plan; are consistent with the Commission's TCIF Guidelines; and include the required signatures.