



2011 SARC Annual Report

California Department of Transportation, District 6

Alternative Names(s): Caltrans District 6, Department of Transportation, District 6

Agency Type(s): Caltrans

Report Type: Full

Physical Address
1352 West Olive Avenue
Fresno, CA 93728
Fresno County
Jurisdiction: Fresno

Mailing Address

CalRecycle Representative
Arlene Miller
Arlene.Miller@CalRecycle.ca.gov

Number of Employees at Agency: 288

Annual Report Status: Submitted

Submitted by Melissa Hare (melissa_hare@dot.ca.gov) on May 1, 2012

Additional Annual Report Information

The information below is additional information for this annual report provided by the Agency to CalRecycle staff.

No additional information provided.

Contacts

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2) Melissa Hare (Recycling Coordinator) - Recycling Coordinator

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3) Sharri Bender-Ehlert (Director) - District 6 Director

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4) Tina Hefler (Other) - Back up Recycling Coordinator



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Physical Address

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State Agency Reporting Center (SARC)

Mailing Address

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Facilities

1) Big Cedar Springs Maintenance Station (0 employees)

Facility Address

44017 State Route 41
Oakhurst, CA 93604

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Contact Address

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2) Buttonwillow Rest Area Northbound (0 employees)

Facility Address

I5; 2 miles N. of Route 58
Kern County, CA 93206

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3) Buttonwillow Rest Area Southbound (0 employees)

Facility Address

I5; 2 miles N. of Route 58
Kern County, CA 93206

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4) Coalinga/ Avenal Rest Area Northbound (0 employees)

Facility Address

I5; 1.2 miles N. of Lassen Ave.
Fresno County, CA 93210

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5) Coalinga/ Avenal Rest Area Southbound (0 employees)

Facility Address

I5; 1.2 miles N. of N Lassen Ave.
Fresno County, CA 93210

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6) Coalinga Maintenance Station (17 employees)

Facility Address

30933 West Gayle Avenue
Coalinga, CA 93210

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7) Coarsegold Maintenance Station (17 employees)

Facility Address
33500 Highway 41
Coarsegold, CA 93614

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8) Bakersfield Construction Office (61 employees)

Facility Address
1824 Norris Road
Bakersfield, CA 93380

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9) Visalia Construction Office (62 employees)

Facility Address
8530 West Roosevelt
Visalia, CA 93291

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10) C.H. Warlow Rest Area (0 employees)

Facility Address
Route 99 @ Dodge Avenue
Tulare, CA 93274

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11) Delano Maintenance Station (24 employees)

Facility Address
805 South Lexington
Delano, CA 93215

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12) Glennville Maintenance Station (0 employees)

Facility Address
Hwy 155; 1.5 miles W. of Glennville
Glennville, CA 93226

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13) Happy Camp Sand Storage (0 employees)

Facility Address
Fre-180-108.8
Storage Only. Not Staffed, CA 96039

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14) Huntington Lake Maintenance Station (0 employees)

Facility Address
56320 Highway 168
Lakeshore, CA 93605

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15) Kettleman City Maintenance Station (16 employees)

Facility Address
Racine & SR41
Kettleman, CA 93239

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16) Lemoore Maintenance Station (16 employees)

Facility Address
455 South Lemoore Avenue
Lemoore, CA 93245

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17) Lost Hills Maintenance Station (0 employees)

Facility Address
Ker-46-30.4
Storage Only. Not Staffed, CA 93249

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18) Madera Maintenance Station (30 employees)

Facility Address
130 West Almond
Madera, CA 93637

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19) McKittrick Maintenance Station (0 employees)

Facility Address
Ker-33-34.3
Storage Only. Not Staffed, CA 93251

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20) Mendota Maintenance Station (17 employees)

Facility Address
Hwy 180; .5 miles S. of Belmont
Mendota, CA 93640

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21) North Region Maintenance Station (93 employees)



Facility Address
1635 West Pine Avenue
Fresno, CA 93728

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Contact Address
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22) Phillip S. Raine Rest Area Northbound (0 employees)

Facility Address
Route 99; 2.5 miles N. of Tipton
Tulare County, CA 93272

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23) Phillip S. Raine Rest Area Southbound (0 employees)

Facility Address
Route 99; 2.5 miles N. of Tipton
Tulare County, CA 93272

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24) Pierpoint Springs Maintenance Station (0 employees)

Facility Address
177 Pierpoint Drive
Camp Nelson, CA 93208

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25) Pinehurst Maintenance Station (24 employees)

Facility Address
54153 N Highway 245
Miramonte, CA 93641

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26) Porterville Maintenance Station (33 employees)

Facility Address
1331 South Second Street
Porterville, CA 93257

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27) Shaver Lake Maintenance Station (27 employees)

Facility Address
41477 Tollhouse Road
Shaver Lake, CA 93668

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28) South Region Maintenance Office (13 employees)



Facility Address
1226 Olive Dr
Bakersfield, CA 93308

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29) Taft Maintenance Station (37 employees)

Facility Address
27450 Highway 33
Taft, CA 93268

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30) Tejon Pass Rest Area Northbound (0 employees)

Facility Address
I5; 3.5 miles N. of Gorman
Kern County, CA 93243

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31) Tejon Pass Rest Area Southbound (0 employees)

Facility Address
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Kern County, CA 93243

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32) Tulare Maintenance Station (28 employees)

Facility Address
1250 E. San Joaquin Street
Tulare, CA 93724

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33) Visalia Maintenance Station (61 employees)

Facility Address
15337 Avenue 296
Visalia, CA 93221

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34) Wasco Maintenance Station (7 employees)

Facility Address
201 J St
Wasco, CA 93280

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35) West Avenue Maintenance Station (61 employees)



Facility Address
1283 North West Avenue
Fresno, CA 93728

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36) Tower Building Downtown Fresno (254 employees)

Facility Address
855 M St
Fresno, CA 93721

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37) Bodfish Maintenance Station (17 employees)

Facility Address
3115 Kern Canyon Road
Bodfish , CA., CA 93205

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38) Millbrook Construction Office (83 employees)

Facility Address
3240 N. Millbrook Ave
Fresno CA., CA 93726

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39) Manchester (470 employees)

Facility Address
2015 E. Shields Ave
Fresno, CA., CA 93726

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40) John "Chuck" Erreca (0 employees)

Facility Address
0.7 mi. N. of Fresno Co Line
Fresno, CA 93711

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41) Delano Construction Office (31 employees)

Facility Address
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Delano, CA 93215

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Contact Address
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42) Kingsburg Construction Office (34 employees)



Facility Address
183 W Ventura
Kingsburg, CA 93631

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Contact Address
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43) Equipment Shop 6 (33 employees)

Facility Address
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Fresno, CA 93728

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Contact Address
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Annual Per Capita Disposal

Employees

Total Number of Employees: 1,854

Explain who was included in this number and how was this employee number calculated.

We have several offices in District 6. I contacted each building manager and had them send me the count at each facility. I then verified the amount with our budgets department.

Non-Employee Population

Total number of non-employee population: 7,500

Population Type: Visitors

How was this population number determined?

At our offices we have security and they have all visitors sign in. We took the count from the sign in sheets as to how many visitors we had. This includes vendors that deliver to our offices.

Disposal

Total amount disposed: 889.00 tons

How was this disposal number determined?

Each year our Construction and Maintenance office sends us copies of what they recycle and what is thrown in the landfill. When we receive it they have already converted it to tons. On the other types of recycling, we use the calculation used in the past as shown below in example.

The report identifies the approximate tonnage of each load delivered to the disposal site.

EXAMPLE:

*The method of calculation used is as follows:
350 pounds per year, per 1000 square feet of lawn area
7.6 tons per acre, per year of grasscycling source reduction credit
5 acres X 7.6 tons per acre, per year = 38 tons per year
38 tons per year X 6/12 months per year = 19 tons for 6 months*



Annual Results

	Employee Population		Non-Employee Population	
	Target	Annual	Target	Annual
Per Capita Disposal Rate (pounds/person/day):	27.5000 000000 00000	2.63	0.000000 00000000 0	0.65

Questions

What types of waste are still thrown away (not reused, recycled, or composted)?

styrofoam seems to be the only item we do not recycle.

What difficulties or obstacles have you had with finding ways to recycle, reuse or compost these types of wastes?

We need to see if there is a recycling facility in our area so that we can recycle. At this time our recycling vendor does not take styrofoam.

Programs

Recycling

- Beverage containers
- Glass
- Plastics (#3-7)
- Cardboard
- Newspaper
- Office paper (white)
- Office paper (mixed)
- Confidential shredded paper
- Copier/toner cartridges
- Scrap metal
- Wood waste
- Construction materials/debris

We have a survey department that recycles all of our electronic equipment. There are recycling containers located throughout all of our offices, for paper, can, bottles, and batteries. Our Maintenance Department recycles scrap metal, wood waste, concrete/asphalt/rubble, on a daily basis. We have notices that go out to employees that reminds employees to recycle. Our employees remind each other to recycle. All hazardous waste is recycled through our Hazardous Waste Department. Including accidents involving Hazardous Waste.

Organics Recycling

- Grasscycling
- Green Waste - On-site composting and mulching



Green Waste - Commercial pickup

Our Special Crews office works with our Maintenance Offices to recycle all grass when possible we use it in our landscaping of the District Office and along the freeway. We also have a contract with an out side agency that picks up the unusable green waste and recycles it.

Material Exchange

- Nonprofit/school donations
- State surplus (accepted by DGS)

We donate old computers that work to schools in need if approved by DGS first. We also share our extra furniture with other districts. We reuse paneling for cubicles. Our Building Maintenance employees tear down and rebuild cubicles throughout our offices. We use old furniture until it is non functional.

Waste Prevention/Re-use

- Paper forms reduction - online forms
- Bulletin boards
- Remanufactured toner cartridges
- Washable/Reusable cups, service ware, towels
- Reusable boxes
- Reusable pallets
- Electronic document storage
- Intranet
- Reuse of office furniture, equipment & supplies
- Reuse of packing materials
- Reuse of construction/remodeling materials
- Double-sided copies
- Email vs. paper memos
- Remanufactured equipment

We are using email to submit our contracts, requests, packets to head quarters instead of sending originals in the mail. We use fill in forms that can be saved, signed, and submitted without printing. Or printing one original and that is all instead of multiple copies, we reuse foam boards for bulletin boards, we purchase remanufactured toner cartridges, most employees bring dishes from home for lunch and wash and reuse daily, the pallets are reused for sending large packages and to store large items on, we reuse office furniture by giving to other districts if they are in need.

Green Procurement

- Recycled Content Product (RCP) procurement policy
- Environmentally Preferable Purchasing (EPP) procurement policy
- RCP/EPP language included in procurement contracts for products and materials



Our Procurement Offices are purchasing Recycled materials, paper, toners, some pens and pencils, any items that we can purchase recycled is one of the first things we look at. We have policies in place to purchase Recycled Supplies over other items. The prices of recycled is compareable or less than the other products we purchase. All vendors clearly mark all recycled products giving us the correct information to choose the recycled products.

Training and Education

Web page (intranet or internet)

Signage (signs, posters, including labels for recycling bins)

Brochures, flyers, newsletters, publications, newspaper articles/ads

Other (explain in Agency Program Notes below)

We use the intranet to help us purchase recycled products, there are posters and signs promoting recycling, we work with vendors that supply us with information on recycling. Our main concern when purchasing products is recycled products.