

***SUPERSEDED BY CALTRANS TRAVEL TIP 2004-06***

**CALTRANS TRAVEL TIP 2004-05  
ON-LINE RESERVATION SYSTEM (RESX)  
(March 22, 2004)**

This note has been approved by Cindy McKim, Chief of the Division of Accounting, to be sent to All Caltrans E-Mail Users by the Travel Policy Section. The Caltrans Travel Tip is intended to communicate the Department's travel policies quickly and efficiently to all Caltrans employees.

We are in the process of testing ResX. Some of the enhancements we had requested are taking longer to program than expected. As a result, we will delay sending log-on instructions to frequent travelers, supervisors, and travel planners until the enhancements are complete. We will issue another Caltrans Travel Tip when the system is available.

We are still targeting March 27th as the implementation date to access ResX. If the system is not available by March 27th, we will communicate further instructions on how to request travel arrangements manually through Navigant International.

Thank you for your patience.

**For individuals with sensory disabilities, documents may be obtained in alternate formats. To obtain such services, please e-mail Gilbert Petrissans at [Gilbert\\_Petrissans@dot.ca.gov](mailto:Gilbert_Petrissans@dot.ca.gov) or Nancy Ledesma at [Nancy\\_Ledesma@dot.ca.gov](mailto:Nancy_Ledesma@dot.ca.gov). TTY users may also call 1-800-735-2922.**

Happy Travels.



***Cal T. Rans***  
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